

Active Harrow Strategic Group Term of Reference 2018 / 2019

Aim

To oversee the implementation of Active Harrow: *Harrow Physical Activity and Sports Strategy 2016-20* and delivery of the strategy action plans. The strategy particularly targets those in Harrow who are not doing any activity (less than 30 minutes per week) as they have the most to gain from getting active but the strategy also commits to taking action to make physical activity – in whatever guise – a normal part of everyday life and encourage healthy participation by all.

Objectives

This group will oversee and monitor progress against the objectives of Active Harrow Strategy and these as follows:

1. Reduce inactivity in priority groups by increasing awareness of the opportunities available and addressing the barriers to participation
2. Increase participation in sport and physical activity in priority groups by improving the accessibility, range and quality opportunities for sport and physical activity.
3. Increase opportunities and awareness for staff from local businesses, organisations and Harrow Council to be active
4. Improve the degree to which Harrow as a place supports residents to be active as a routine part of daily life
5. To work in partnership with stakeholders to make the best use of resources and attract new funding into the borough.

Specific responsibilities of the Active Harrow Strategic Group

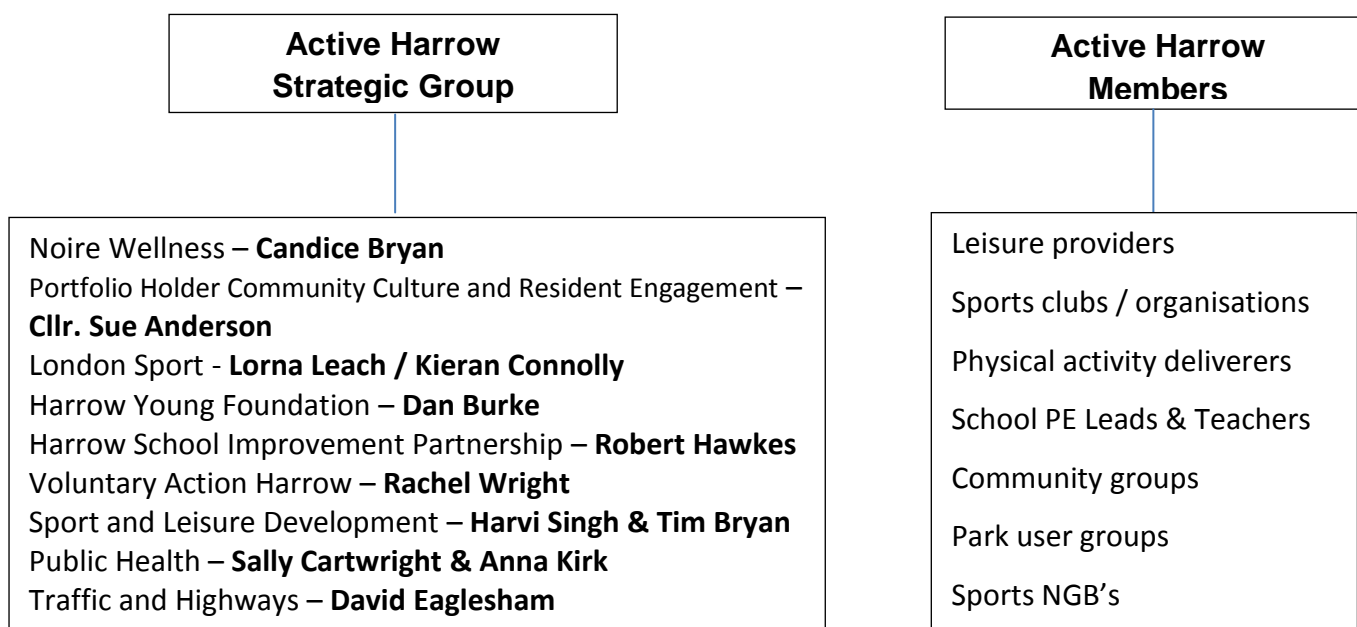
1. To monitor performance, ratify decisions and resolve barriers to implementation of the Harrow physical activity and sports strategy
2. To review and ratify an annual Active Harrow Action Plan and dashboard
3. Ensure the Active Harrow Strategy remains fit for purpose and is refreshed as appropriate
4. To help scope communication channels and support dissemination of key messages from the Active Harrow Strategy Action Plan to all external forums and partners at all opportunities
5. To maintain links with the wider Active Harrow members to support interested stakeholders with projects, funding support and marketing.
6. To support events or workshops, coordinated by the Active Harrow Strategic Group and the Active Harrow members
7. To have a championing role with local, regional and national policy makers, to ensure that policy reflects the needs, experience and aspirations of Harrow residents and promotes and reflects the diversity of Harrows population.
8. To report on progress of the delivery and implementation of the Active Harrow Strategy to relevant internal and external bodies

Structure

The Active Harrow strategic group will be a small team, which oversees the strategy for 'Active Harrow' and engages with the wider group of Active Harrow members and stakeholders.

The Active Harrow Strategic Group will meet quarterly as determined by the group. All meetings will be held at a nominated venue, ideally in the community. The Strategic Group may be asked to give information and updates that contribute to the monitoring and supporting of the Active Harrow objectives.

The Active Harrow members will be invited to events or workshops, that an organisation in that group may host or be hosted by the Active Harrow strategic group. The members may be asked to give updates that contribute to the monitoring and supporting of the Active Harrow objectives.



Geographical area

The Active Harrow strategic group will be contiguous in geography with the London Borough of Harrow boundaries.

Accountability

1. Health & Wellbeing Board - The board will receive annual reports for information on the progress of the strategy against the action plan targets and outcomes
2. Active Harrow Strategic Group - The group will report to the Health & Wellbeing Board on progress, shared issues and opportunities annually and when relevant for information against the action plan
3. London Sport - Will provide insight, knowledge and expertise to all Active Harrow Member organisations working in Physical Activity and Sport.
4. Active Harrow Member Organisations - Will help shape local offer to help meet needs and priorities of Harrow residents and achieve the outcomes included in the strategy including providing updates for the meetings



Operation

The Active Harrow Strategic Group will be governed by the Terms of Reference.

The Active Harrow Strategic Group will be chaired by a nominated individual from the group for a period of two years. He/ She will chair the meetings of the Active Harrow Strategic Group, lead on the production of agendas (in consultation with members) and act as a champion for all actions related to physical activity and sport in Harrow.

The secretariat will be provided by Harrow Council

